

**CIVILIAN POLICE OVERSIGHT AGENCY BOARD  
PERSONNEL SUBCOMMITTEE**

*Eric Olivas - Chair*

*Tara Armijo-Prewitt*

*Gionne Ralph*

Edward Harness, CPOA Executive Director

**Monday, September 27, 2021 at 4:00 p.m.  
Video Conference**

Members Present:

Eric Olivas, Chair  
Tara Armijo-Prewitt (late)  
Chantal Galloway

Members Absent:

Gionne Ralph

Others Present:

Edward Harness, CPOA  
Katrina Sigala, CPOA  
Valerie Barela, CPOA  
Tina Gooch, CPOA Legal Counsel  
Devon Moody, Asst. City Attorney

**AGENDA**

- I. Welcome and Call to Order.** Chair Olivas called to order the Personnel Subcommittee meeting at 4:01 p.m. and announced that CPOA Board Vice-Chair Galloway is attending the meeting.
- II. Approval of the Agenda**
- a. Agenda approved.
- III. Approval of the Minutes from June 28, 2021**
- a. Minutes from June 28, 2021 approved.
- \*\*Member Armijo-Prewitt joined the meeting at 4:03 p.m.\*\***
- IV. Election of Chair**
- a. Member Armijo-Prewitt nominated Eric Olivas as the Chair of the Personnel Subcommittee. There were no other nominations. By unanimous consent from the Personnel Subcommittee Eric Olivas will continue as Chair of the Personnel Subcommittee.
- V. Report from Director on Staffing and Agency Processes.**
- a. Director Harness reported on the status of the CPOA Community Engagement Specialist position and that individuals for the CPOA Investigator positions

have been selected. He also reported on projects the CPOA is currently working on for the CPC's and announced that City Counselor Diane Gibson is hosting a recognition dinner for the CPC's on November 18, 2021.

- b. Chair Olivas inquired into the CPOA Policy Analyst position and Director Harness provided a status update.

**VI. Discussion and Possible action:**

**a. Executive Director's Evaluation 2021 Calendar Year**

- i. Chair Olivas noted that the Executive Director's Evaluation for calendar year 2021 will go live in January 2022. The Personnel Subcommittee recommends to present the evaluation materials to the full CPOA Board at their next regular scheduled Board meeting.

**b. Executive Director's Evaluation 2022 Calendar Year**

- i. The Personnel Subcommittee, Director Harness, CPOA Legal Counsel Tina Gooch and Assistant City Attorney Devon Moody discussed options to seek community input related to the Executive Director's Evaluation and the Personnel Subcommittee will continue discussions at the next regularly scheduled Personnel Subcommittee meeting.
- ii. Director Harness will forward the evaluation matrix to CPOA staff for feedback.

**VII. Meeting with Counsel re: Pending Litigation or Personnel Issues:**

**Closed Discussion and Possible Action re: Pending Litigation or Personnel Issues**

**a. Limited personnel matters pursuant to NMSA 1978, Section 10-15-1(H)(2)**

**i. Executive Director Appointment/Contract**

- 1. Motion.** A motion by Member Armijo-Prewitt to move into closed session. Roll call vote taken. Motion passed.

**For: 3 – Armijo-Prewitt, Galloway, Olivas**

**\*\*\*Meeting on Personnel matters began at 4:30 p.m. and the meeting reconvened at 5:09 p.m.\*\*\***

1. **Motion.** A motion by Member Armijo-Prewitt to reconvene into open session and that the matters discussed were limited to a personnel matter. Roll call vote taken. Motion passed.

**For: 3 – Armijo-Prewitt, Galloway, Olivas**

**VIII. Other Business**

- a. None.

**IX. Next Regular Meeting – October 25, 2021 at 4:00 p.m. (Video conference)**

**X. Adjournment**

- a. The meeting adjourned at 5:10 p.m.

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